

## **SENIOR ASSOCIATE, ENERGY ACCESS**

### **The Company**

Clean Tech Hub is a pioneering hybrid hub for the research, development, demonstration and incubation of clean energy technologies in Africa, and their validation for commercial stage development. It is an early start-up incubator for inventions and innovations in clean energy, a consultancy for sustainability and energy efficiency solutions for organizations, and a driver of clean energy investment into Africa. Clean Tech Hub is focused on addressing Africa's energy poverty, increasing energy access through clean, renewable energy and sustainability.

### **Position Summary**

Clean Technology Hub is seeking a motivated energy associate to contribute to the success and growth of its Energy Access program. As a Senior Associate, you will work as part of a dynamic team to contribute to several initiatives, including research, policy formulation, advocacy, and enterprise development for increased energy access and improved climate resilience.

**Location:** Clean Technology Hub office in Abuja.

### **Responsibilities**

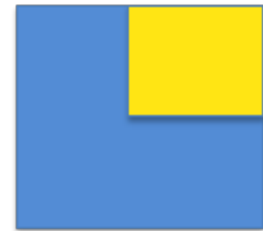
- Work with the Manager, Energy Access in setting the overall strategic direction of the Energy Access department, including identifying and cultivating new areas of work.
- Assist in coordinating and strengthening CTH's Energy Access Networks and Mini-Grids and Solar Home Systems Partnerships, including recruiting and cultivating strong working relations with (new) strategic associations and partners.
- Plan and execute market intelligence and knowledge sharing activities, such as webinars, market surveys and case studies.
- Plan and execute a range of recurring communications activities, including newsletters and correspondence with clients, and partners.



- Work with the CTH Communication team to amplify the work of CTH's Energy Access initiatives through strategic media channels.
- Monitor and evaluate the impact and performance of energy access initiatives.
- Represent the Organization at external meetings and professional gatherings where required. Manage external relations related to the energy access portfolio.
- Work with the Manager, Energy Access in developing strategies and proposals for the overall Energy Access program of the hub
- Plan and execute domestic and international conferences, workshops and networking events.
- Proposal writing, grant applications and grant management.
- Other duties as assigned.

### **Selection Criteria**

- Minimum of 3-4 years of professional experience, 3 years of which should be in energy access. Familiarity with energy access issues and stakeholders, particularly those related to renewable distributed power solutions (stand-alone and mini-grid solutions).
- Graduate degree in a relevant field (e.g. international affairs, energy, political science or business) strongly preferred. (A Master's degree would be an added advantage).
- Excellent verbal and written communication skills including strong drafting ability.
- Strong attention to detail and organization is a must.
- Fluency in written and spoken English. Proficiency in languages other than English, will be an added advantage.
- Team player who is also able to work independently and is a self-starter.
- Proficiency in Microsoft Office Suite (Word, Excel, and PowerPoint), Google Suites and other Software Tools.
- Personal commitment to CTH vision and mission.
- Ability to travel internationally.



### **Who You Are**

- A self- starter who is able to learn, work independently and passionately.
- You seek to take on new types of work, even without supervision.
- You show willingness to work, travel, and do what it takes to get the job done.
- You are comfortable with ambiguity and an ability to operate effectively in a changing context.
- You are able to react with appropriate levels of urgency to situations and events that require quick response.
- You can build strong relationships with clients and colleagues in a high paced environment.
- You must speak and write well and have a reasonably good command of English language usage and structure

**For interested applicants, follow the link to our jobs form here:**

**<https://bit.ly/CleanTechHubCareers>**

**Application Closing Date**

**8th October 2022**