

## **Senior Associate, Environment & Climate Change**

### **The Company**

Clean Tech Hub is an energy innovation centre designed to promote and grow the renewable energy and energy efficiency ecosystem in Nigeria. Founded and registered in 2015, the Hub works to advance the goals of electrification whilst addressing climate change issues. The hub focuses on training and capacity building and is a clearing house for up-to-date data, research and documentation. The hub further functions as an incubator for new ideas; supporting new entrants and enterprises in the clean energy and climate-smart sector, whilst engaging in investment promotion that drives climate finance and investment into Sub-Saharan Africa. Clean Technology Hub is looking for a dedicated professional to take on the role of a Senior Associate with the Environment and Climate Action (ECA) department.

### **Position Summary**

Clean Technology Hub is seeking a motivated Senior Associate, Environment & Climate Change to contribute to the success and growth of our Organization. As a Senior Associate, you will work as part of a dynamic team to contribute to several initiatives, including research, policy formulation and advocacy.

### **Responsibilities**

- Work closely with the CEO and the Manager, Environment and Climate Change – to establish Clean Tech Hub’s position on the environment and climate action generally.
- Assist with other organizational-based operations and logistics as may be needed.
- Develop and implement CTH projects for the Environment and Climate Action practice.
- Carry out Research and content development on global environmental and climate change issues; keeping abreast of the current environment and climate-smart technologies, events and programs within Nigeria, Africa and the world at large.
- Assist specifically with managing stakeholders within the climate and environment sector.
- Represent the organization at events, speak and present at dialogues.
- Building relationships and networks of partners and funders.
- Proposal writing, and grant management.
- Monitor, evaluate and report on project metrics, as well as track data on performance and evaluate impact towards building resilience.

## Selection Criteria

- Must be committed and passionate about CTH's goal, objectives and mission
- At least 3-4 years' experience in a similar role
- A strategic mind that is focused on execution
- Bachelor's degree in Social Sciences, Environmental Science, Economics, Public Policy or other related fields
- Research skills
- Communication, interpersonal and presentation skills
- Substantial knowledge of national and international proposal development concept
- Familiarity with ongoing debates and initiatives in the field of climate change, environmental sustainability and international development.
- Ability to write clearly and consistently and present to a wide variety of local and international audiences.
- Experience in the usage of office software packages (MS Word, Excel, Power Point, Outlook, Skype, Zoom, etc.).

## Who You Are

- A self- starter who is able to learn, work independently and passionately.
- You seek to take on new types of work, even without supervision.
- You show willingness to work, travel, and do what it takes to get the job done.
- You are comfortable with ambiguity and an ability to operate effectively in a changing context.
- You are able to react with appropriate levels of urgency to situations and events that require quick response.
- You can build strong relationships with clients and colleagues in a high paced environment.
- You must speak and write well and have a reasonably good command of English language usage and structure

For interested applicants, follow the link to our jobs form here:  
<https://bit.ly/CleanTechHubCareers>

**Application Closing Date**  
**8th October 2022**