



**Clean Technology Hub**  
energy innovation centre



**Job Title: Assistant Manager, Natural Resource Governance (NRG)**

**Location:** Abuja, Nigeria (with potential travel within and outside Nigeria)

**Type:** Full-time

**Reports to:** Head Of Programs

### **The Company**

Clean Tech Hub is a pioneering hybrid hub for the research, development, demonstration, and incubation of clean energy technologies in Africa, and their validation for commercial-stage development. It is an early start-up incubator for inventions and innovations in clean energy, a consultancy for sustainability and energy efficiency solutions for organizations, and a driver of clean energy investment into Africa. Clean Tech Hub is focused on addressing Africa's energy poverty and increasing energy access through clean, renewable energy and sustainability.

### **Role Overview**

The Assistant Manager, Natural Resource Governance (NRG) will lead Clean Technology Hub's expanding portfolio on resource governance, transparency, and sustainability within the Environment and Climate Action Department. The role focuses on policy reform, programs, convenings, research, and advocacy that strengthen governance and promote equitable management of Nigeria's natural resources in line with the just transition and sustainable development goals.

This position is ideal for a mid-career professional with strong analytical, coordination, and stakeholder engagement skills who is passionate about the intersection of governance, environment, and energy transition.

## **Key Responsibilities**

### **1. Research and Policy Analysis**

- Conduct high-quality research and policy analysis on extractives, mining, forestry, water, and land-use governance.
- Monitor institutional and policy developments (MDAs - NEITI, NUPRC, EITI and the legislature) relevant to sustainable natural resource management.
- Produce evidence-based reports, position papers, and policy briefs linking governance to climate and environmental priorities.

### **2. Project Management and Implementation**

- Design, lead, and manage NRG-related projects and programs under the Environment and Climate Action Department.
- Engage in Fundraising, proposal development, work plan formulation, budgeting, and donor reporting.
- Coordinate workshops, dialogues, and stakeholder consultations across the extractive and environmental governance sectors.

### **3. Stakeholder Engagement and Advocacy**

- Build and maintain relationships with government agencies, civil society organizations, development partners, and private sector actors.
- Represent Clean Technology Hub in national and international forums on resource governance, climate justice, and energy transition.
- Support advocacy for transparency, accountability, and inclusive participation in resource and environmental governance.

### **4. Departmental Support (Environment & Climate Action)**

- Provide technical input and collaboration for department-wide environment and climate programs.
- Align NRG activities with broader climate resilience, just transition, and circular economy initiatives.
- Work closely with the Manager, Environment and Climate Action, on strategy development, policy publications, and reporting.

### **5. Knowledge Management and Communication**

- Develop and disseminate knowledge products such as reports, articles, infographics, and case studies.
- Contribute to the department's public engagement and digital visibility through storytelling and research communication.
- Support internal learning and cross-departmental knowledge sharing.

### **Core Skills:**

- Strong analytical, research, and writing skills with an excellent understanding of Nigeria's natural resource governance landscape.
- Proven project management and stakeholder coordination experience.
- Familiarity with the extractives–energy transition–climate nexus.
- Excellent communication and presentation skills.
- Leadership skills
- Proficiency in Microsoft Office; working knowledge of visualization or analytical tools (such as Power BI, GIS, STATA) is an advantage.
- Self-motivated, detail-oriented, and able to manage multiple priorities independently and collaboratively.

### **Qualifications and Competencies**

#### **Education:**

- Master's degree (preferred) or Bachelor's degree in Political Science, Economics, Environmental Policy, Law, Development Studies, or a related field.

#### **Experience:**

- Minimum of **5 years of relevant experience** in policy research, governance, sustainability, or development-focused roles.
- Demonstrated experience engaging with government agencies, CSOs, or development partners on governance, extractives, or environmental policy issues.

**For interested applicants, follow the link to our jobs form [HERE](#)** using>: “Your name”, e.g, Personal Assistant: “James Smith” as the subject title of your resume Or Submit your resume and a cover letter detailing your relevant experiences to [cthr@cleantechnologyhub.org](mailto:cthr@cleantechnologyhub.org)

