



The Company

About Us and What We do

Clean Tech Hub is a pioneering hybrid hub for the research, development, demonstration, and incubation of clean energy technologies in Africa, and their validation for commercial stage development. It is an early start-up incubator for inventions and innovations in clean energy, a consultancy for sustainability and energy efficiency solutions for organizations, and a driver of clean energy investment into Africa. Clean Tech Hub is focused on addressing Africa's energy poverty, increasing energy access through clean, renewable energy, and sustainability.

What You Will Do

As a **Junior Associate**, Enterprise Development Program (EDP) at Clean Technology Hub, you'll play a key role in supporting the design, execution, and growth of our enterprise development programs and stakeholder initiatives. You will:

- Support the management and growth of our clean energy incubation and acceleration portfolio.
- Assist in developing strategic plans that ensure program sustainability and scale.
- Coordinate key program activities such as enterprise support events, pikathons, and hackathons.
- Manage a dynamic pool of facilitators, mentors, and innovation hub partners.
- Help design and execute impactful workshops, trainings, and community-focused events.
- Build and maintain relationships with stakeholders across renewable energy, technology, and development sectors.
- Collect and analyze data from engagements to inform decision-making and strategy.
- Plan and execute meetings, sectoral workshops, and community events.
- Recruit and manage volunteers to support program implementation.



- Secure collaborations and sponsorships to support program growth.
- Identify and pursue new funding, partnership, and program development opportunities.
- Assist with grant writing, reporting, and the documentation of impact.
- Support monitoring, evaluation, and learning (MEL) through data collection and performance tracking.
- Collaborate with other departments to deliver cross-functional projects and campaigns.

Apply by filling this [form](#) or copy and paste the link:

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